

The City of Sylvania Civil Service Commission announces a written examination for the position of **Police Officer** with the Division of Police, Department of Public Safety for the City of Sylvania on Wednesday, September 26, 2018 at 7:00 PM.

The duties of the position include preserving the peace, protecting persons and property, and obeying and enforcing the ordinances of the City of Sylvania and the laws of the State of Ohio and The United States.

Each applicant for the position of Police Officer must:

- 1) Have attained the age of twenty-one (21) years on or before the date of the examination.
- 2) Possess a valid driver's license.
- 3) Possess an Associate Degree, or must have completed a minimum of ninety-six (96) quarter hours or sixty-four (64) semester hours from an accredited college or university. **You must provide a copy of your official college grade transcript with your application.**
- 4) Applicants must currently be certified as a Peace Officer in the State of Ohio. If certified but not currently employed as a Peace Officer in the State of Ohio, must not have a break in service of more than one (1) year on the date of the examination. Applicants not employed as a Peace Officer but have successfully completed an approved Peace Officer basic training course and received a Letter of Completion as an open enrollment student from the Executive Director of the Ohio Peace Officer Training Commission within one (1) year of the date of this examination. Applicants must provide the Certificate of Completion or Letter of Completion with your application.
- 5) Credit for Military Service: Applicants who have been Honorably Discharged from active duty in the Armed Forces of the United States are eligible to receive an additional 5 point credit on the written examination score; however, a passing score must first be obtained. A copy of the DD214 must be submitted with the application.
- 6) A non-refundable \$25.00 fee per application is due at the time of submitting the completed application. The fee may be in the form of cash or money order payable to the "City of Sylvania". No personal checks will be accepted.

The base salary for this position is \$28.02 per hour. All appointments to the position will be made at the minimum rate.

An applicant is not required to reside in the State of Ohio, nor is Ohio residency required for appointment. You must bring your valid driver's license with you to be admitted to the testing site.

APPLICATIONS: To download an application click [HERE](#) Applications and all appropriate documents/certificates must be filed with the City of Sylvania, Mayor's Office, Suite 203, 6730 Monroe St. Sylvania, OH beginning Monday, September 10, 2018 at 8:00 AM through Friday, September 21, 2018 at 4:30 PM, excluding weekends. Call 419-885-8926 with questions.

**APPLICATION MUST BE NOTORIZED. DO NOT APPLY ON MONSTER.COM
FAXED, EMAILED OR INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.
NO ONE MAY TAKE AN EXAMINATION WITHOUT FIRST FILING AN APPLICATION.**

Written examination will be given on Wednesday, September 26, 2018 at 7:00 PM in the Sylvania Northview High School Cafeteria, 5403 Silica Drive, Sylvania, Ohio. Entrance to the cafeteria will be from the rear parking lot only near the center of the building. Signs will be posted.

NOTE: A valid driver's license must be presented at the time of filing the application
AND
at the time of the examination.

VACANCIES: The eligibility list resulting from this examination will be used to fill vacancies that may occur in the future during the life of the eligibility list.