

SYLVANIA POLICE DIVISION

2023

ANNUAL REPORT



Dear Mayor Stough,

I am pleased to present our 2023 Sylvania Police Division Annual Report. This report reflects the hard work, dedication and professional services provided by our men and women in blue. Our officers always strive to maintain the highest levels of service and professionalism for the citizens of Sylvania.

During 2023, the men and women of the police department faced many changes in personnel and law enforcement operations in the area. We had three officers retire that collectively had over 100 years of service. Our officer that attended the Academy in 2022, successfully tested for the state and joined our officers in January of 2023 on the road patrol. An additional three officers were hired in the third quarter of 2023. We also had one officer terminated during their probation period. Our agency continues to maintain the Ohio Collaborative Law Enforcement Certification.

Our Records Division is continuing to grow and be a valuable asset to our department. The employees there have taken over many administrative duties that assist in freeing up our Sergeants to have more time to supervise the officers. The Records Division handles our fingerprinting, records requests, reporting, and property room duties as well as answering our phones and lobby window. Two of the clerks are Certified Child Safety Seat Technicians and helped residents install 32 car seats last year. We continue to receive our dispatching through the Regional Council of Governments.

Calls for service in 2023 increased slightly along with increases in crime reports and traffic accident rates. Calls for police service increased 7% with 12,061 in 2023 compared to 11,211 in 2022.. Crime reports were also trending upward with 1097 in 2023 compared to 1034 in 2022. Traffic crashes were also up with 367 crash reports in 2023 compared to 363 in 2022. There were no traffic fatalities in 2023. While our calls for service and reports were up, the time officers spent on calls for 2023 was also increasing to 6,530 hours. This was a 7% increase from 2022.

We understand the importance of continuing education of our officers and staff. In 2023 our employees attended 3195 hours of training. Our command staff also attended Supervisor Training and Education Program (STEP), Police Executive Leadership College (PELC), and Certified Law Enforcement Executive (CLEE). All of these programs are important supervisory training to maintain and grow our command staff and are put on through the Ohio Association Chiefs of Police.

Sylvania is an exceptional place to live and work. I believe that the efforts of our police officers, office staff, public safety cadets, and volunteers have made a positive impact on the quality of life in this community. We will continue to meet and exceed the expectations of our citizens through professional community based service.

Respectfully,

Danilynn M. Miller
Chief of Police

MISSION STATEMENT

It is the mission of the Sylvania Police Division to protect lives and property, prevent crime, and promote safety on our roadways while providing the highest levels of service in a professional manner.

CORE VALUES

- **Integrity-** Doing the right thing for the right reason.
- **Service-** We put the needs of the community first and strive to exceed expectations.
- **Professionalism-** We are committed to maintaining the highest professional standards.
- **Safety-** The safety of the public and our officers is always our highest priority.

**SYLVANIA POLICE DIVISION
ORGANIZATIONAL CHART
On December 31, 2023**

Mayor of Sylvania
Craig Stough

Public Service/Safety Director
Kevin Aller

Chief of Police
Danilynn M. Miller

Internal Affairs
Assigned by the Chief

Administrative Secretary
Catherine Lafferty

Staff/Line Operations
Captain Douglas Hubaker

Special Services
Captain William Haase

Records and Support
Clerk II Heather Kelso
Clerk Danielle Hayward
Clerk Janelle Benarth

Community Affairs
Sgt. Justin Bell
Ofc. Gerald Barnswell

Detective Bureau
Sgt. Justin Music
Det. Matthew Collins
Det. Steve Papenfuss
Det. Anthony Espinosa

School Resource Officer
Ofc. Zachary Andrzejewski
Ofc. Bradley Clay

Line Operations - Uniform Patrol Section

<u>7-3 Shift</u>	<u>3-11 Shift</u>	<u>11-7 Shift</u>
Sgt. Andrew Thompson	Sgt. Bradley Marlin	Sgt. Eric Christen
Ofc. Russell Hoff	Sgt. John Pinkstaff	Ofc. Chad Amstutz
Ofc. David Vargo	Ofc. Cody Calendine	Ofc. Jacob Hammer
Ofc. Patrick Gilmore	Ofc. Daniel Richardson	Ofc. Lindsey Russell
Ofc. Mitchell Boraggina	Ofc. Kyla Simmons	Ofc. Tanner King
Ofc. Ryan Stager	Ofc. Morgan Dietrich	Ofc. Brittany Holland
Ofc. Erik Reichmanis	Ofc. Richard Heber	Ofc. Corey Wright
	Ofc. Connor Cytlak	

I. PERSONNEL

Appointments:	Officer Connor Cytlak, Officer Ryan Stager, Officer Erik Reichmanis, Officer Corey Wright
Retirements:	Officer Alan Beadle, Sgt. Stacey Pack, Detective Philip Gallup
Promotions:	Captain William Haase, Sergeant Bradley Marlin, Sergeant John Pinkstaff
Resignations:	None
Termination:	Officer Darriontae Stewart

At the close of 2023 the police division strength was 37 of 39 authorized personnel: Chief of Police, 2-Captains, 6-Sergeants, 25- Officers, 0-Cadets 1-Clerk II, 2-Clerks, 1-Administrative Secretary, and 1- Part-time Custodian.

II. Community Affairs

I. Introduction

The Office of Community Affairs continues to seek opportunities to provide effective educational programming as well as promote positive relations with members of the Sylvania Community. The officers assigned to the Office of Community Affairs are dedicated and work diligently to accomplish our mission.

The Community Affairs Office and the Police Division are active in the following organizations and events:

National Association of School Resource Officers
Ohio Association of School Resource Officers
National D.A.R.E. Officers Association
D.A.R.E. Officers Association of Ohio
National Crime Prevention Association
Ohio Crime Prevention Association
Sylvania Prevention Alliance
Greater Toledo Safe Kids Coalition
Sylvania Volunteers
Sylvania Area Family Services
Sylvania Fall Festival
Sylvania Chamber of Commerce

As of December 31, 2023, the Ohio Attorney General office continues to support the Sylvania Police Division with the Drug Use Prevention grant. This funding assists with the costs associated with providing the D.A.R.E. program in our public schools as well as participating in other substance abuse prevention efforts in our community.

II. D.A.R.E.

The D.A.R.E. program continues to be an important program for the office. Officer Barnswell is the primary D.A.R.E. officer for educational programming in the community. Officer Barnswell was responsible for presenting the elementary D.A.R.E. program to the three (3) public and two (2) private elementary schools in the city. Officer Barnswell was also responsible for presenting the middle school D.A.R.E. program to McCord Jr. High. Approximately 350 fifth grade students and 200 seventh grade students participated in our program in 2023.

III. Safety City

Community Affairs officers graduated 171 students from Sylvania Safety City this year. This was the 38th year for the program. The program was held at Central Trail Elementary this year due to the construction on Monroe Street, it will return to Maplewood Elementary in 2024. Our education coordinator for 2023 was Valerie Shnider. Ms. Shnider has been with the program since 2006 and continues to do an outstanding job with the program. Safety City was well received and continues to be a very important program in our community.

IV. School Resource Officer and School Safety

Our school resource officers continue to be a resource for our community and effectively integrate into the high schools in our community. Officer Alan Beadle retired from law enforcement in February of 2023. Officer Zach Andrzejewski took over as Southview High School's School Resource Officer. This was Officer Brad Clay's second year as the SRO at Northview High School. These officers are responsible for the general security at the school and have also proven to be a valuable resource in the schools by adapting to the various roles they play as staff members and safety professionals in the school system.

The School Resource Officers took police reports, completed investigations on school property, attended numerous school functions and talked to classes about legal issues and other police related topics. Both officers assisted school administrators with safety and security issues and attended school staff meetings as an advisor. The SRO's continue to assist with the A.L.I.C.E. school safety training in the district. Officer Andrzejewski and Officer Clay continue to work diligently to keep the lines of communication open with other area School Resource Officers and provide the most comprehensive service available to our school staff and students.

The City of Sylvania Police Division and the Sylvania Township Police Division have continued to support the A.L.I.C.E. program in the Sylvania School system. This program has been presented to all staff members of the Sylvania School system and to students from 6th-12th grades. Community Affairs staff assisted with A.L.I.C.E. training that was presented to school staff members that were new to the district to ensure awareness and understanding of the concepts. The A.L.I.C.E. program provides occupants of our schools with response options to critical incidents such as active shooter incidents to help increase safety and mitigate these tragic events. Additionally, the Community Affairs staff members continue to support the school system in the development and implementation of a comprehensive and structured approach to school safety.

SRO Statistics:

Northview High School - Officer Clay	
Presentations	2
Meetings/Training	40
General Offense Reports/ Accident Reports	18
Citations / Warnings	0
School Related Complaints/Interviews	52
Parking Lot Assists	3
Court Appearances	0
Security Issues	50
Misc.	46

Southview High School – Officer Beadle	
Presentations	7
Meetings/Training	39
General Offense Reports/ Accident Reports	22
Citations / Warnings	0
School Related Complaints/Interviews	63
Parking Lot Assists	24
Court Appearances	0
Security Issues	25
Misc.	65

V. Volunteer Report

Hour Summary	
Total Patrol Volunteer hours for January–December 2023	40.5
Total Event Volunteer hours for January -December 2023	267.75
Total Hours for 2023	308.25

Volunteer Patrol Log	
Lockouts	0
House Checks	87
Road Patrol/Traffic Assists	0
Citizen/Motorist Assists	0
Special Assignments:	
<ul style="list-style-type: none"> Volunteers worked a total of (16) events in our community this year and assisted as role players for training purposes. 	

VI. Public Safety Cadets

The Public Safety Cadet program focuses on excellent training opportunities for the Public Safety Cadets to learn about Law Enforcement, as well as the opportunity to serve the community while gaining leadership skills and self-confidence. Some of the police topics that were covered during the meetings were basic patrol procedures, CIT/mental health, lineups, building searches (classroom/scenarios), crime scene processing (classroom/practical), traffic direction/control, radio procedures, firearms (classroom/range), OVI enforcement, MILO Use of Force Simulator, traffic stops, traffic crash investigation, arrest & search techniques, human trafficking, missing persons, and domestic violence (classroom/scenarios). The Public Safety Cadets worked the following events: Sylvania Business Expo, Glass City Marathon, Pacesetter Soccer Invitational, July 3rd Fireworks. They also took part in the Heart of Ohio Law Enforcement Explorer Competition.

Officer Steve Deutschman (STPD) continued his role as Lead Mentor of the Public Safety Cadet program this year. Officer Lindsey Russell started assisting Officer Deutschman with the PSC program in May. She became an official Mentor in August. We continue to coordinate with the Sylvania Township Police Department to provide a joint program for juveniles and young adults ages 14-20 years old. Our goal is to provide a program that offers an exceptional experience and opportunity for the Public Safety Cadets.

VIII. Bike Patrol

There were no big changes in bike patrol in 2023. Our total number of officers assigned to the bike unit is six. Bike officers worked 44.25 hours of overtime. A majority of those hours were a result of working the following events: St. Joe's Festival, July 3rd Fireworks, Riding Late in County 48, the Northview vs. Southview football game, and Trick-or-Treat. Bike officers also patrolled the bike/walking trail between Harroun Road and Burger King during the summer months. The bike patrol unit has proven to be a great asset to have to this department due to the accessibility to areas patrol vehicles can't reach.

IV. Conclusion

The Office of Community Affairs continues to support the mission of the Sylvania Police Division by presenting quality programs and services to our community. The Community Affairs officers continue to be creative in seeking opportunities to present an image of cooperation, professionalism, and quality service to our community. We look forward to the opportunity to serve our community and meet the needs of our residents and community members in 2024.

(Submitted by Sgt. Justin Bell, Community Affairs Sergeant)

III. TRAINING

Proper training prepares officers and employees to act decisively and safely during stressful situations. Employees of City of Sylvania Police Division are well prepared to provide exceptional police service to the community. All officers of the Division successfully completed their CPT hours with the State of Ohio to maintain certification.

Training Hours:

2023	2022	2021	2020	2019	2018	2017
3195	3154	4139	1,328	1,948	2,431.50	3,073

IV. RECORDS AND SUPPORT

There was an 7% increase in total calls for police service in 2023 and a 49% increase in emergency priority-1 calls.

Response times for our officers to all calls for services have increased since the consolidation of dispatch in 2022, however we did see a slight improvement this year:

<u>Priority</u>	<u># of Calls</u>	<u>Response Time Minutes : Seconds</u>
Priority-1:	332	2:19
Priority-2:	7093	3:29
Priority-3:	4636	3:49

2023 Total Calls for Police Service: 12061

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
Past Calls for Service:	11,211	12,593	11,474	14,229	16,005	17,490

V. DETECTIVE BUREAU

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Active Case Load by Investigator		
Detective	Assigned	Cleared*
Sgt. Music	48	51
Det. Collins	40	40
Det. Gallup	5	9
Det. Papenfuss	38	35
Det. Espinosa	17	15
Annual Totals	148	150

*Includes cases that were being investigated from previous years.

Number of cases under investigation as of 12/31/2023	30
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Forensic Program Examinations	
Mobile Device Extractions Completed	33
Storage Device Extractions Completed	46
Computers/Hard Drive Extractions Completed	18

Staffing Highlights:

- Det. Gallup retired from the police division in 2023 with his last day of work in the detective bureau on March 6th, 2023 and his actual retirement on July 31st, 2023.
- The staffing in the detective bureau was brought back to full strength on October 25th, 2023 with the assignment of Officer Anthony Espinosa to the detective bureau.

(Submitted by Detective Sergeant Justin Music)

VI. CRIME REPORTS

Crime reports increased by 6% in 2023. Major crimes, as defined by the FBI Uniform Crime Report as Part I Crimes, increased by 48%. Certainly, any crime is not a good thing but using only percentages to identify the crime occurrences in our community does not show a fully accurate picture. We have a very low crime rate in Sylvania and just a few crimes can have a dramatic impact on crime percentages. We did see a large increase in Assaults in 2023. These also included six assaults on Sylvania Police Officers.

YEAR	2023	2022	2021	2020	2019
REPORTS	1097	1034	1048	915	1329
CHANGE	+6%	-1%	+13%	-41%	+2%

Major Crimes 48%

Year	2023	2022	2021	2020	2019	2018
Homicide	0	1	0	0	0	0
Rape	6	2	7	2	2	1
Robbery	2	1	5	4	0	1
Assault	74	45	65	29	42	55
Burglary	16	17	5	25	25	26

VII. TRAFFIC BUREAU

Traffic crashes increased by 1% in 2023. Of the 367 traffic crashes in 2023, 103 resulted in injuries. There were no traffic related fatalities in 2023.

YEAR	2023	2022	2021	2020	2019
CRASHES	367	363	408	317	446

Traffic enforcement throughout the city is largely dictated by citizen requests for selective enforcement and information developed through traffic crash reports. When not answering calls for service or conducting crime prevention activities, officers are assigned to traffic enforcement.

Some of our traffic enforcement is funded by state and federal grants which we receive for specific enforcement programs. During 2023 we participated in regional programs centered on OVI enforcement. Our patrol officers worked 123 hours of overtime on impaired driving (OVI) and other traffic enforcement grants.

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Citations Issued	617	553	432	370	909	1,085

VIII. UNIFORM PATROL

The Uniform Patrol section comprises 70% of the Police Division manpower. These officers and supervisors provide the majority of police services to the community.

There was an 21% increase in work activity for the uniform patrol officers in 2023 with a 7% increase in total calls for police service. Response time to emergency priority-1 calls decreased in 2023 to 2:19 minutes. Activity increase can be partially attributed to staffing levels increasing with new hires and the increase in calls for service. In 2023, officers spent approximately 6530 hours on calls for service, a 9% increase from 2022.

Uniform Patrol Activity

	2023	2022	2021	2020	2019
Crime Reports Taken	1097	1,034	1,048	915	1,329
Traffic Crashes Investigated	367	363	408	317	446
Traffic Citations Issued	617	615	432	370	1,085
Criminal Arrests (Adult/Juvenile)	254	210	258	222	558
Parking Tickets	17	17	24	23	44
Vacation House Checks	1958	2,644	1,180	3,295	3,632
Motorist Assist - Breakdown	220	248	202	180	263
Motorist Assist - Lockout	214	205	243	198	306
Business Checks	29,706	22,948	25,237	24,407	21,372
Mutual Aid Requests	90				
Traffic Stops	4379				

IX. GRANTS and REVENUE

A. GRANTS

We received (2) two grants for Community Affairs in 2023. We were awarded \$11,312.57 from the Ohio Attorney General's office for Drug Use Prevention (FFY2023 program) – and \$635.70 for supplies for the DARE Program taught in Sylvania Schools.

In addition to the above grants received by our office of Community Affairs, we also participated in the Lucas County OVI Task Force that concentrates on enforcement of laws pertaining to drinking and driving. During FFY 2023 we received \$8,607.61 for our participation that went toward the payment for the officers to work at the OVI checkpoints and OVI traffic enforcement. This was the 20th consecutive year we participated in this enforcement program.

Also in 2023, a reimbursement grant was received from the Ohio Workers Compensation Law Enforcement Body Armor Program in the amount of \$4,215.75.

REVENUE RECEIVED**2023**

Copies of Reports	\$4.90
Paid Parking Tickets	\$80.00
Fingerprinting	\$6363.50
Forfeiture Proceeds 225	\$0
Mandatory Drug Fines 226	\$14,157.62**
Federal & HIDTA 229	\$1889.62
Grants	\$19733.97
Safety City Fees	\$9000.00
Program Donations	\$25,020.00
Vehicle Immobilization	\$135.00
Fees for Training	\$3900.00
Solicitor License	\$2145.00
Event Permit Fee	\$13467.06
False Alarm Fee	\$420.00
Miscellaneous	\$869.00
Continuing Professional Education Training Funds	\$41413.59
*Officer Overtime Reimbursement	<u>\$4255.88</u>
TOTAL	\$142,855.14

*This is a new category for this year. Officers can be called on to do traffic control for construction projects or other events that are conducted on City Overtime. This line item reflects the wages billed to and received from the person requesting those services.

**Funds increased due to settlement payments from National Opioid lawsuit \$11,900.07 received in total in 2023.